

Living Faith Community Presbyterian Church

206 Murphy Road

Baxter, ON L0L 1N0

livingfaithbaxter@gmail.com

www.livingfaithbaxter.com

Thank you for your interest in the Children and Youth Ministry Lead position at Living Faith Community Presbyterian Church. We are a growing, dynamic, and inclusive congregation located in the expanding hamlet of Baxter, Ontario. An active and diverse group of people, we are seeking an individual who will help us continue to live out our mission statement: Living Faith - bringing God's Word to life; passionately serving Jesus Christ, each other, and the community.

We strive to make Living Faith a welcoming place for all. Our worship is a delightful blend of traditional and more contemporary elements, making full use of our congregation's musical gifts and our multimedia system, and the atmosphere is informal and friendly. The congregation connects with each other and our community through a variety of programs and events such as our community dinners, coffee time after church, bible study and small groups. The building in which we worship is modern, airy, bright, and fully accessible. We have a portable classroom equipped for and dedicated to our youth programs.

Living Faith is excited about welcoming a creative and organized person who enjoys connecting with young people aged 4-18 years to re-envision and reactivate our children and youth programs.

Visit our website at www.livingfaithbaxter.com to learn more about our church, who we are, and what we do. Please tell us more about yourself by providing a resume and/or some other creative means as appropriate to:

livingfaithbaxter@gmail.com

Living Faith Community Presbyterian Church Baxter

Job title: Children and Youth Ministry Lead	Classification: Permanent Part Time	Date: January 2023
Role The Children and Youth Ministry Lead will minister to the spiritual, emotional, and relational needs of children and youth. The Lead will organize, coordinate, and support all programs and events related to this ministry. Please note that session and staff at Living Faith are eager to support new and creative ways to accomplish this goal.		
Responsibilities • Encourage children and youth to learn and grow in their faith • Create weekly/evening programs and special events for children and youth (may include Vacation Bible Camp, PA day activities, Messy Church, movie nights or other seasonal events) • Choose curriculum, coordinate, and sometimes deliver Sunday Morning program for children aged 4 to 11 • Provide outreach and service opportunities for youth, within the diverse community locally and beyond • Recruit, co-ordinate, and train volunteers as needed Additional Requirements The Children and Youth Ministry Lead will: • Support the theology, values, mission, and goals of Living Faith • Communicate updates of events and activities to the congregation, coordinating with Administration • Assist the Minister by occasionally taking part in weekly worship by leading Family Time • Work with the Finance Committee on budget		
Education, Skills, and Qualifications • Excellent communication and presentation skills • Working knowledge of technologies such as email, internet, and Microsoft Office • Previous experience with children and youth in a church setting preferred • Demonstrates skill in recruitment and building relationships with children, youth, and their families		

Special Requirements

- Statement of faith
- Articulated passion for working with children and youth
- An up-to-date Police Records Check including vulnerable sector check
- The Presbyterian Church in Canada's "Leading with Care" training will be provided

Accountability

The Children and Youth Ministry Lead reports to the Minister and is ultimately accountable to the Session. The Lead will send a quarterly report to Session.

During the first year, evaluations will occur at the end of the third, sixth and twelfth months to ensure all is running smoothly. Consultation, particularly in the first three months, will be provided regularly by both the Minister and Session. Evaluations will occur annually. The current job description will be discussed ongoing and adjusted to suit the needs of the children and youth programs along with the Children and Youth Ministry Lead allowing for growth and change.

Hours of Work

The position is part time, starting at approximately 10 hours per week to maintain existing teen and children's ministries, and is a salaried position. Working hours may vary depending on the activities scheduled, the time of year, and the hopeful expansion of this ministry. The position requires flexibility in hours including some weekend activities and requires the successful applicant to be present regularly on Sunday mornings.

Salary & Vacation:

TBD based on experience

Approved by:

-

*Signature of Clerk of Session***Date approved:****Employee Acceptance***I have read and received a copy of my job description. I understand that if I have any questions, I can contact the Minister or a member of the Session.**Signature of the Employee***Date:**